

**APPROVED**

1. Call to Order – All Present 7:30 pm
2. Comments from the Community –

Steve Kaslik resident inquired about the broadband issue in the township. He stated that he is an attorney and cannot conduct business with the court because the internet is so erratic. He hoped some of the money the township received from Covid relief would be used to improve the broadband. Supervisor said that he had discussed the issue and at present had not made a decision about the use of the funds. Supervisor said he had contacted someone doing broadband work in other nearby townships to get information regarding the possibility of having work done in Columbus but had not yet heard back. Kaslik asked if township had heard anything about the bipartisan bill and supervisor told him we had not. Kaslik questioned using Waste Management receptacles with Marcotte being the new trash haulers. Owner of Marcotte was present and said if the truck could attach to the bar on the can, they would be fine with homeowners using the receptacles but they might have to cover the Waste Management logo. She said that Marcotte sold and rented out trash cans and they would be available to residents. She also stated that they were fine with white garbage bags but if there was snow on the ground and the bags were missed it would be because they couldn't be seen – this was the reason for black or green garbage bags.

3. Communications – St Clair County Health Dept. requesting volunteer help, comcast changes and announcement that IT Right (townships IT people) has merged with VC3.
4. Approval of Agenda -Motion Duncan Support Kielman to approve agenda as presented. All Ayes.

Motion Carried.

5. Routine business

- A. Approval of minutes – Motion Duncan Support Dudek to approve 11-19-21 minutes with additions from clerk and supervisor edits. Christy-yes, Duncan-yes, Kielman-abstain, Biringer-yes, Dudek-yes. Motion Carried.
- A.1. – Approval of minutes 11-22-2021 Special Board Meeting – Motion Kielman Support Biringer to approve Special Board meeting minutes. All Ayes.
- B. Treasurer Report – Treasurer presented her report and budget and noted that the government had deposited the park grant money into the general fund and it would have to be deposited into the park account. She stated that it affected the budget because it was a large amount – \$235,637.47. Treasurer said she would speak with auditors to see if she could make the correct adjustment to budget. Motion Kielman Support Dudek to file treasurer report. All Ayes. Motion Carried.
- C. Check Register
1. General Fund – Motion Duncan Support Kielman to approve checks 3215-3260 & 2 electronic payments ~~for~~ **TOTALING** \$249,236.59 and to note that missing check 3184 from November **FOR \$210,855.00** was actually a transfer to a new sister account for ARPA money and that check 3207 also from November was voided as the late fee payment it was written for had been cancelled. All Ayes. Motion Carried.
  2. Building Department - Motion Duncan Support Biringer to approve checks 3315-3326 & electronic payment ~~for~~ **TOTALING** \$6096.68 All Ayes. Motion carried.
  3. Garbage Fund – Motion Duncan Support Biringer to approve check 6065 for \$15,742.40 All Ayes. Motion Carried.
  4. Park Fund – Motion Biringer Support Kielman to approve checks 7077 & 7078 ~~for~~ **TOTALING** \$61805.32. All ayes. Motion carried.

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5. Liquor Control – Motion Duncan support Biringer to approve check 8073 for \$50.00. All Ayes. Motion carried.
6. ARPA – New account – treasurer will bring options to next meeting.
- D. Ordinance officers report – Ordinance officer provided a report of some of the current issues he is working on. Motion Duncan support Dudek to file ordinance officer report. All Ayes. Motion Carried.
- E. Assessor Report – Assessor presented report. Motion Duncan Support Biringer to file report. All Ayes. Motion Carried.
6. Old Business
  - A. Building Department – Building Official Appointment, Ordinance Officer – Supervisor said he had hired a new ordinance officer – Scott Silver to replace Tracy Kallek. Silver is a Marysville police officer and lives in the township and said he would be able to provide 4-6 hours per week of ordinance work for the township. Supervisor said he would be paid \$20 per hour and work around his other job. He will be starting on 12/20/21 and will provide a report once a month. Supervisor told clerk to make sure he was sworn in so he could issue tickets. Supervisor said that Tracy Kallek would be the building official, zoning official and building inspector. Supervisor suggested ~~putting~~ **PAYING** Kallek on salary **A FLAT RATE** of \$600 per **MONTH** for building official and an additional \$600 per **MONTH** for zoning work and to also be paid by the inspection. Treasurer asked if Kallek could come to the board and discuss this and also said that ~~old~~ **PREVIOUS** building official **ROLAND SUESS** only charged for a few hours a month for \$15.00 per hour **AND ALSO BUILDING OFFICIAL PREVIOUS TO SUESS WAS PAID \$1200 PER MONTH FOR ZONING**. Kielman also stated that he would like to see some numbers. Motion Duncan Support Biringer to table until next month to get more



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numbers and have Kallek attend meeting. Biringer-yes, Kielman-yes, Duncan-yes, Dudek-yes, Christy-yes. Motion Carried.

- B. Trash Calculations for 2022 – FYI Kielman questioned the amount of 1370 parcels as opposed to 1331 parcels that Waste Management was billing township for. He said the township should have approximately \$12,000.00 extra in the garbage account if that was what the township was charging on the tax bills. Treasurer said the number of parcels fluctuates every year – 1348 in 2018, 1358 in 2019, 1364 in 2020, and 1370 in 2021. She also stated that in 2018 the township charged the residents \$152.80 per parcel and that was to get township out of a deficit. ~~which had occurred when the tipping fees were not passed on.~~ Supervisor had presented a paper **IN 2018** stating that this was the procedure if the account was in a deficit at the time that the deficit was discovered. Treasurer said that made the account even in 2019 because the township is collecting a year in advance. In 2020 the township gained \$4,410.00 and in 2021 it gained \$4,272.50.
- C. Palms Road Culvert Engineering – Motion Biringer Support Duncan to approve \$3000.00 for engineering for culvert replacement to be charged to township if work is not completed. Christy-yes, Dudek-yes, Biringer-yes, Kielman-yes, Duncan-yes. Motion Carried.

## New Business

- A. Alpine Drain – Motion Biringer Support Dudek to approve Resolution 12-1-21 -Authorization for Expenditure of Funds in Excess of Statutory Maintenance Limit – Two Years **FROM \$5,000.00 PER MILE TO \$26120.00 PER MILE TOTALING \$51,200.00 OVER 2 YEAR PERIOD.** Christy-yes, Dudek-yes, Duncan-yes, Kielman-yes, Biringer-yes. Motion Carried.
- B. Planning Commission Appointments- Carol Walters, Hope Coots, Michelle Novak, Robert Cowan, Martha Burich sent letters of interest. Supervisor ~~chose~~ **APPOINTED** Carol Walters, Hope Coot

and Michelle Novak **EACH** for a 3 year term ending 12/31/2024. Motion Kielman Support Dudek to concur. Duncan-no, Christy-yes, Kielman-yes, Dudek-yes, Biringer-no. Motion Carried.

- C. Cost of Assessment Mailings for 2022 – Assessor presented **ED** a breakdown of costs associated with having the mailing done by ~~AAS~~ **ASSESSMENT ADMINISTRATIVE SERVICES** instead of at the township level. The breakdown showed that the township would save approximately \$487.00 by having ~~AAs~~ **ASSESSMENT ADMINISTRATIVE SERVICES** do the mailings as they would cover all expenses but postage. The township would pay \$1219.00 in postage. Motion Biringer Support Dudek to approve using ~~AAS~~ **ASSESSMENT ADMINISTRATIVE SERVICES** to send out assessment notices for the cost of \$1219.00 for postage. Duncan-yes, Dudek-yes, Biringer-yes, Kielman-yes, Christy-yes. Motion Carried.
- D. 2022 Summer Tax Collection RESA – Motion Biringer Support Kielman to collect RESA school tax in summer of 2022. Dudek-yes, Kielman-yes, Duncan-yes, Biringer-yes, Christy-yes. Motion Carried.
- E. Board Meeting Dates 2022 – FYI
- F. Planning Commission Meeting Dates 2022 – FYI
- G. Road Commission Meeting Dates 2022 – FYI
- H. Poverty Guidelines for 2022 – Motion Biringer Support Kielman to adopt the 2022 Federal Poverty Guidelines. Christy-yes, Biringer-yes, Kielman-yes, Duncan-yes, Dudek-yes. Motion Carried.
- I. BOR Pay – Motion Duncan support Dudek to approve pay for BOR for December 2021 BOR. Dudek-yes, Kielman-yes, Duncan-yes, Biringer-yes, Christy-yes. Motion Carried.
- J. Extra Meetings Discussion on board members being paid for extra meetings. Supervisor said he did not turn any in because he thought we were not doing that anymore. Clerk said that board have never made a policy regarding that and if the board members were not paid for extra

meetings the trustees were paid for the planning commission meetings and ZBA meetings.

Kielman said that those meetings were different. Treasurer said that the clerk should be paid for special land use because that was in the minutes that whoever did the work would be paid

\$60.00. **SUPERVISOR SAID THAT VOTE IN FEBRUARY 2020 WAS TO PAY ONLY FOR 3 SPECIAL**

**LAND USE AT THE TIME.** Motion Dudek Support Duncan to have office manager do the rezoning,

site plan review and special land use paperwork for no additional pay. Christy-yes, Duncan-yes,

Kielman-yes, Biringer-yes, Dudek-yes. Motion carried. Motion Kielman support Dudek to pay

Angie Biringer \$60.00 for special land use paperwork for 333 Wales Center. Biringer-yes,

Duncan-yes, Dudek-yes, Kielman-yes, Christy-yes. Motion Carried.

9. Board Discussion

10. Adjournment – Motion Dudek Support Biringer to adjourn at 10:09pm. All Ayes. Motion Carried.

Motion Dudek Support Biringer to rescind adjournment. All Ayes. Motion Carried. Motion Duncan

Support Biringer to pay MMRMA premium invoice for \$1659.00 and \$500.00 which is due January 1.

All ayes. Motion Carried. Motion Dudek Support Biringer to adjourn at 10:12pm. All Ayes. Motion Carried.

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